



# CITY OF FULLERTON

Administrative Services Department – Purchasing Division

May 1, 2024

## RFP #2324-06 Grant Writing & Management Services Addendum No. 1

### NOTICE TO ALL RESPONDENTS

Notice is hereby given to all Respondents that the City will be exercising its option to *withdraw and close* **RFP #2324-06 Grant Writing & Management Services** pursuant to Section III 'Acceptance of Proposals' as referenced in original RFP document. The withdrawing of this RFP is due to change of direction of Scope of Services and not due to qualifications of proposals received, as this RFP was a competitive solicitation.

Please be advised that the City of Fullerton (City) will be pursuing a Request for Qualifications and seek an On-Call bench for Grant Writing & Management Services in the near term. In doing so, the City may also seek to expand the Scope of Work (to encompass more City service areas) and establish a qualified on-call firm list to better address the grant writing needs of the City.

The City sincerely appreciates your time in applying for RFP #2324-06 and your continued interest in doing business with the City and highly encourages all Respondents to apply for the upcoming RFQ. Please continue to check Public Purchase and the City's Bid Webpage, the City's e-Procurement platform, for the upcoming RFQ and all Respondents will also receive a direct invitation from the city as well.

Kind regards,

Steven Avalos,  
Budget & Purchasing Manager

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**END OF ADDENDUM NO. 1**

**THE EDUCATION COMMUNITY**

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