



HILLCREST TERRACE

The Hillcrest Terrace is one of the City of Fullerton’s most historic park locations. Saturdays are rented in blocked times. All other days are rented on an hourly basis with a 4 hour minimum. Terrace rentals must be completed and cleaned up by 10pm (6pm on Sunday). Amplified music must be off by 9pm . Dining capacity of the Terrace is 125 guests.

TERRACE PRICING

BLOCKED TIME & HOURLY OPTIONS	FULLERTON RESIDENT	NON-RESIDENT OR GROUPS
Saturday: 11am-3pm Block	\$500	\$670
Saturday: 3pm-10pm Block	\$1,050	\$1,350
Mon-Thurs Hourly	\$50/hr	\$75/hr
Friday/Sunday Hourly	\$60/hr	\$90/hr

ADDITIONAL FEES:

- Staff \$30/hr per staff
(Parks & Recreation Staff required for all Terrace rentals)
- Security Guards \$35/hr
(Security guard required for rentals serving alcohol)
- Alcohol Fee \$150
- Refundable Security & Cleaning \$200
- Refundable Music Deposit \$250
- Refundable Alcohol Deposit \$500



TERRACE FEE INFORMATION

EVENT CONFIRMATION:

Events are scheduled on a first-come, first served basis. A date can be reserved at the Fullerton Community Center (FCC) upon completion of a signed contract and collection of a deposit totaling to 50% of the rental fees. The remaining 50% of the rental fees will be due 60 days prior to the event date. All refundable damage deposits are due no later than 30 days prior to the event.

STAFF FEES:

Staff Fee \$30/ hr per staff

The Hillcrest Terrace requires 1 Parks and Recreation staff member to be on site during event rentals. All other set-up and clean-up will be the responsibility of the renter(s) and their vendors. Facility maintenance will be provided by the on-site Parks and Recreation staff member whose responsibilities include maintaining restrooms and emptying trash.

CATERING OPTIONS:

Fire Permit Required

A fire permit is required for open flame (candles, heaters, on-site cooking, etc). Hillcrest Terrace allows on-site cooking equipment to be used in a pre-zoned parking lot location near the handicap parking spaces. Detailed instructions with a list of guidelines and an outlined map will be provided. Return permit to the Fullerton Community Center front desk to complete rental. Permits can be pulled at the Fullerton Fire Department. (Address: 312 E. Commonwealth 9am-3pm)
Fire Department Phone: 714-738-3160 Email: david.pargee@FullertonFire.org

ALCOHOL GUIDELINES:

Alcohol Fee \$150

The City of Fullerton will allow the use of alcohol under controlled circumstances. The event is responsible for obtaining all necessary State of California beverage control licenses. All alcohol must be served to persons over the age of 21 and by a certified bartender. These documents must be submitted to and approved by FCC's Facility Rental office. The service of alcohol is limited to a maximum of 4 hours. No glass bottles are to be served to any guests at any time.

SECURITY GUARDS:

\$35/hr per guard

One security guard is required for all events with alcohol service or more than 150 guests. Guards are required to be present upon start of alcohol service, and stay until the end of clean-up time. Guards will be ordered by FCC's Facility Rental staff and will be paid by the renter.

RENTAL & SECURITY DAMAGE DEPOSITS:

Security & Cleaning \$200: Returned if no damage is done to the property, space is left cleaned, and rental is completed on time. Use of staples, tacks, nails, and/or tape and failure to clean premises will result in a forfeiture of

deposit. Rental time frame must be adhered to, setting up at the facility earlier than what I stated on your contract will result in a deduction of your security deposit.

Music \$250: Returned if music is kept to a decibel of less than 55 and the police are not called. Music must end by 9:00 pm.

Alcohol \$500: Returned if there are no issues related to alcohol, and the Police Department is not called or needed throughout the event duration.

TABLES AND CHAIRS ARE NOT PROVIDED BY THE CITY OF FULLERTON

