



# CITY OF FULLERTON

## Contract Class Proposal

EXHIBIT A

### INSTRUCTOR/ ORGANIZATION INFORMATION

Name:

Address:

City/State/Zip:

Primary Phone:

Alternate Phone:

Email Address:

Website (if applicable):

### EXPERIENCE

Occupation:

Present Employer:

Education:

Please describe your experience related to the class(es) you are interested in teaching (or attach a resume):

Please list any specific training, certificates, licenses you hold:

### PROFESSIONAL REFERENCES

1. Reference Name:

Relationship:

Email:

Phone Number:

2. Reference Name:

Relationship:

Email:

Phone Number:

3. Reference Name:

Relationship:

Email:

Phone Number:

Please list any other departments where you teach or have taught in the past:

**FORMS MUST BE FILLED OUT COMPLETELY IN ORDER FOR THE CLASS TO BE CONSIDERED.**

**PLEASE RETURN TO:**

Fullerton Parks and Recreation  
Attn: Contract Classes  
340 W. Commonwealth Avenue  
Fullerton, CA 92832



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### COURSE INFORMATION

Course Type(s):

Course Description(s):

Course Goals:

Participant Ages:

Class Size Minimum:

Class Size Maximum:

Course Fee (a \$5 administrative fee which is not split with instructors will be applied):

Lab/Material Fee (if any):

For:

Supplies students need to bring/purchase (if any):

### PROPOSED CLASS MEETINGS

First Choice

Day(s):

Time:

Second Choice

Day(s):

Time:

Third Choice

Day(s):

Time:

### ROOM/SPACE REQUESTS

What type of room/space does your class require?

Classroom  Dance/Fitness Studio  Outdoor  Large Hall/MPR  Gym  Personal location

What amenities are requested?

Tables # \_\_\_\_\_  Chairs # \_\_\_\_\_

Whiteboard  Sink  Mirrors

Carpeted Flooring  Tile/Laminate Flooring  Wood Flooring

Other:

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