

Fullerton Airport Hangar/Tiedown Wait List & Switch List

Requirements

A \$100 fee is required to be placed on the waiting list. **This fee is non-refundable.** (If/when you rent a hangar or tiedown, the \$100 administrative fee due to begin a new lease will be waived)

An airworthy, flyable aircraft registered in your name, LLC. or business entity is highly recommended to place your name on the wait list and is required to rent a hangar or tiedown. An exception may be made for project aircraft at the Airport Manager's discretion.

How long is the wait?

Currently, the wait can be anywhere from three to six months, up to a year or more depending on the hangar or tiedown. This approximate wait time can change. The wait will be longer for spaces in high demand.

NOTE: Current Fullerton Airport tenants on the switch list will have priority over all other waiting list applicants.

How to get on the list

Complete the Waiting List application at the Fullerton Airport 'Hangar and Tiedown Rentals' webpage found here: <https://www.cityoffullerton.com/airport>

Send your application and \$100 payment by cash or check made payable to **City of Fullerton** to:

Fullerton Airport Wait List
4011 W. Commonwealth Ave.
Fullerton, CA 92833

Or you can drop your application and payment off at the Airport Office during business hours, or after hours in the Airport mailbox located at the front of the tower building. Use the mailbox labeled **AIRPORT**.

You may also email your application to fulairport@cityoffullerton.com, however payments must be sent to or dropped off at the Airport. The Airport does not accept credit/debit card payments at this time.

Once you are placed on the list, you will be sent an email confirmation and given an ID number. You can check the status of your placement on the list using your ID number at the Airport website www.cityoffullerton.com/airport, under "Hangar and Tiedown Rentals".

You're on the list, now what?

Passing on a Space - When a space becomes available, you will have the option to reject it and pass. You are allowed two (2) passes without penalty. Upon your third pass, you will be removed from the list completely. The \$100 fee is non-refundable. To be placed on the list again, you will need to reapply and pay the \$100 administrative fee again.

Notification - Please notify us immediately of any changes to your contact information. If we are unable to reach you, you may be removed from the list for non-responsiveness. The \$100 administrative fee is non-refundable.

When you are notified that a space is available, you must respond within seven (7) calendar days. If you do not respond to either accept or reject the space within the time specified, you will forfeit the space and it will count as a pass.

Rental Requirements - If you choose to accept a space offered, you will have five (5) calendar days to furnish all required paperwork and complete the rental process. Failure to do so will count as a pass and you will forfeit the space. Please see the Airport website www.cityoffullerton.com/airport "Hangar and Tiedown Rentals" for rental requirements.

Thank you for your interest!